

*The possibilities are endless when you choose a career with us.*

*As a large employer we have a wide range of jobs and we positively welcome applications from all sections of the community.*

*Working from a few hours a week to full-time 37 hours, you'll enjoy the support to develop, along with some of the best benefits around, such as childcare vouchers, a final salary pension and excellent flexible working. Take a fresh look at what we can offer you.*

## **Fair Trading Officer**

**Salary: Grade E, F or G – Grade E, £25,545 - £27,334 a year, Grade F, £27,803 - £30,296 a year, Grade G, £30,825 - £33,945 a year**

**Directorate: Place. Basis: 37 hours a week. Contract: Permanent.**

**Location: The Council House, Derby/Hybrid Working.**

An exciting opportunity has arisen for a Fair Trading Officer to join our busy Fair Trading & Product Safety team.

Derby is a city with ambition and drive, alongside a proud history of innovation. We're committed to listening to our communities and being responsive, supporting our city to be the best it can be.

We are therefore looking for people who behave with integrity and are self-motivated, flexible in their approach and outcome focused. You will have excellent communication skills and be highly motivated to make a difference for both consumers and businesses.

The ideal candidate will have experience of conducting criminal investigations and will have knowledge relating to illicit tobacco and e-cigarette enforcement, as this will be the main area of work for this particular role. You will also have the opportunity to be involved in a full range of duties including investigations, inspections, advising business/consumers and project work.

Ideally you will have, or be working towards, a relevant Trading Standards qualification such as CSCATS, FCATS, DCATS or equivalent. We are also happy to accept applications from those willing to undertake these qualifications. We would look to support the right candidate to achieve a Trading Standards qualification, or possibly an appropriate apprenticeship, in line with the person specification for this post.

Starting salary grade will depend on level of qualifications achieved and demonstrable experience.

**If you would like an informal discussion about this post please contact Alex Roddis, Principal Trading Standards Officer on 01332 255189 or Rhia Dilloway, Principal Trading Standards Officer on 01332 641986.**

The closing date for this vacancy is at midnight on the 31st of October 2024. Any applications received after the closing date will not be accepted.

Interviews will likely take place during the week commencing 18th of November 2024, with specific days and times to be confirmed.

Links to the full Job Description and Person Specification can be found online.

As part of our safer recruitment checks the successful candidate will be subject to an enhanced DBS check.

All employees will normally be appointed to the minimum of the grade for the job.

**Before you complete your application form please read our guidance on filling in your application form.**

Remember to align your personal statement to the essential criteria in the Person Specification.

Please be aware that where there are colleagues within the organisation who are 'at risk' of redundancy, requirements to redeploy to another suitable role will apply and take priority.

**To apply, please visit:**

**[www.derby.gov.uk/jobs-and-careers](http://www.derby.gov.uk/jobs-and-careers)**

